

Person Specification for a Breakfast Club Assistant

Attributes of the post holder	Essential to have at the time of appointment	Essential to develop with training	Desirable
Education GCSE A-C in English and Maths or equivalent. A level 2 Teaching Assistant or Child Care qualification.			✓ ✓
Knowledge and experience Knowledge of effective approaches to behaviour support and management. Knowledge and understanding of safeguarding. Experience of supporting Infant children in an education setting.		✓ ✓ ✓	
Skills and abilities Good communication skills	✓		
Personal qualities An ability to establish good professional relationships and rapport with pupils and parents. Good organisational skills and time management skills. A preparedness and ability to take initiative. An awareness and acceptance of the need for confidentiality. A willingness to learn and undertake further training to ensure the required knowledge for the post is kept updated.	✓ ✓ ✓ ✓ ✓		