

Job Description

Job title: Learning Support Practitioner (LSP)

Responsible to: Principal

Main purpose

The LSP will:

- Work with class teachers/tutors to provide consistent, emotional support and build relationships with learners providing a stable environment that enables learners to feel safe, confident and ready to learn.
- Promote learners' independence, self-esteem and Inclusion
- Give support individually or in groups, so learners can access the curriculum, participate and succeed in their learning.

Duties and responsibilities

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and follow college policies Child Protection & Safeguarding Policy and Adult Protection Policy
- Promote the safeguarding of all learners in the College
Follow college policies and the staff code of behaviour.

Health and safety

- Promote the safety and wellbeing of learners and help to safeguard learners' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our college's Child Protection and Safeguarding Policy and Adult Protection Policy
- Support learners to follow Health and Safety regulations and ensure PPE is worn.

Teaching and Learning

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of teachers and tutors and increase achievement of all learners considering their special educational needs and disabilities (SEND)
- Promote, support and facilitate inclusion by encouraging participation of all learners in learning and extracurricular activities
- Support the teaching of a broad and balanced curriculum to enable to achieve their full potential in all areas
- Use effective behaviour management strategies consistently in line with the college's policy and procedures
- Support teachers and tutors with maintaining good order and discipline among Learners, managing behaviour effectively to ensure a good and safe learning environment

- Organise and manage teaching space and resources to help maintain a stimulating and safe learning environment
- Observe learners
- Undertake the role of keyworker
- Work with colleagues and learners to track progress against SMART targets and EHCP Outcomes
- Supervise groups if the teacher/tutor is temporarily unavailable
- Undertake any other reasonable, relevant duties given by the teacher/tutor.

Planning

- Contribute to effective assessment and planning by supporting the monitoring, recording and reporting of learner performance and progress as appropriate
- Read and understand lesson plans shared prior to lessons, if available
- Prepare the classroom and resources for lessons.

Working with staff, parents/carers and professionals

- Communicate effectively with other staff members and learners and with parents and carers
- Communicate knowledge and understanding of Learners to other college staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision
- With the teacher, keep other professionals accurately informed of performance and progress, or concerns they may have about the learners they work with
- Understand their role in order to be able to work collaboratively with teachers/tutors and other colleagues
- Collaborate and work with colleagues and other relevant professionals within and beyond the college
- Develop effective professional relationships with colleagues.

Wellbeing

- Support a culture of wellbeing and safety by acting as trusted role models and undertaking keyworker responsibilities
- Work collaboratively with tutors and the learner support team to identify learners needs and promote positive mental health.

Professional development

- Engage in ongoing professional development to maintain and enhance skills, knowledge, and practice
- Participate in mandatory training, including safeguarding, health and safety, and any role-specific requirements.

Other areas of responsibility

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the LSP will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the principal, SLT or line manager.

This job description may be amended at any time in consultation with the postholder.

Signed Principal

Dated

Signed Postholder

Dated