



Yalding St. Peter and St. Paul Church of England Primary School

Job Description

Job Title: 1:1 SEND Teaching Assistant

Salary Scale:

Contract Type: Fixed Term to support a child with an EHCP

Hours: Full time

Responsible to: Assistant Headteacher for Inclusion (SENCo)

To work in partnership with class teachers to assist pupils' with significant needs and/or Education and Health Care Plans and to support their learning in line with the national curriculum, codes of practice and school policies and procedures.

Working with individuals or small groups of children under the direction of teaching staff. Provide support to pupils with learning, behavioural, communication, social, sensory or physical difficulties.

This role will require a substantial amount of moving and handling, use of hoisting and personal care. Experience of complex physical and medical needs is desirable. An aspiration to enable pupils to learn and achieve meaningful independence is essential.

Responsibilities

Moving and Handling

- Liaise closely with physiotherapists, occupational therapists and the Specialist Teaching and Learning Service (STLS), following their advice and recommendations, as well implementing manual handling plans written by the pupil's professional team.
- Use hoisting equipment, with support from the class team or SENCO, to transfer the pupil safely into specialist equipment such as standing frames, walking frames, wheelchairs and tri-rides.
- Use hoisting equipment to support personal care and intimate care in a safe, respectful and dignified manner.

- Remove and fit spinal braces with support from the class team or SENCO, ensuring the pupil's comfort and safety at all times.
- Put on and remove orthotics to support the pupil's posture, alignment and physical comfort.
- Follow and implement physiotherapy plans as directed by the NHS physiotherapist.
- Responsibilities may also include accompanying the pupil to private physiotherapy sessions where required.
- Responsibilities may also include implementing other therapies in school, but only when agreed by the professional team and SENCO.
- Attend to the pupil's personal needs, including support with welfare, care and health matters, as well as intimate care.
- Maintain high standards of safety and good practice in relation to health and safety, following school policies and all relevant training at all times.
- Attend regular moving and handling training, including annual refresher training.

Medical Responsibilities

- Develop an awareness of SMA and understand how the condition affects an individual's mobility, health and daily experience.
- Complete cough assist training and be able to use the equipment safely with support from the SENCO.

Teaching and Learning

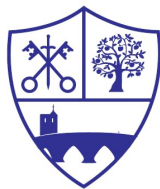
- Assist with the implementation of the pupil's EHCP and provision plan, ensuring that agreed outcomes are supported through the delivery of interventions and strategies listed on the plan.
- Lead care programmes with support from the class team and SENCO, ensuring they are carried out consistently and effectively.
- Interact with and support pupils according to their individual needs, adapting approaches sensitively and appropriately.
- Establish positive, trusting relationships with the pupils supported, promoting confidence, security and engagement.
- Support pupils in all activities, including PE and those that develop literacy and numeracy skills.
- Implement planned learning activities and teaching programmes, as agreed with the teacher, adapting tasks in response to pupils' needs, abilities and responses.
- Provide feedback to pupils on attainment and progress under the guidance of the teacher.
- Support the use of IT in the classroom and help pupils to develop greater competence and independence in its use.

- Promote positive pupil behaviour in line with school policies and help pupils remain focused and engaged in learning.
- Participate in the planning and evaluation of learning activities with the teacher and write reports and records as required.
- Monitor and record pupils' responses, progress and learning achievements, reporting any concerns that cannot be resolved easily to the teacher.
- Support learning by selecting appropriate resources and methods to facilitate agreed learning activities.
- Assist with the preparation, maintenance and management of stock, materials and resources.
- Liaise with staff and other relevant professionals, providing information about pupils as appropriate and within confidentiality guidelines.
- Assist with the display and presentation of pupils' work to create an engaging and supportive learning environment.
- Supervise pupils for limited and specified periods, including break times, facilitating games and activities where appropriate.
- Assist with escorting pupils on educational visits, ensuring their safety and wellbeing throughout.

Other Responsibilities

- Attend relevant school meetings as required.
- Respect confidentiality at all times.
- Participate in the performance and development review process, taking personal responsibility for identifying learning, development and training opportunities in discussion with the line manager.
- Comply with individual responsibilities, in accordance with the role, for health, safety and wellbeing in the workplace.
- Ensure that all duties and services provided are in accordance with the School's Equality Policy.
- Uphold the Governing Body's commitment to safeguarding and promoting the welfare of children and young people, and share in this commitment at all times.

The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher or Assistant Headteacher to carry out appropriate duties within the context of the job, skills and grade.



Yalding St Peter and St Paul
Church of England Primary School

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	Essential	Desirable
Right to work in the UK	*	
Knowledge/Qualifications and experience		
English & Maths GCSE at grade D or above	*	
Successful experience working with SEN children in a school/early years environment OR Educated to NVQ Level 2 in learning support/early years, NNEB or equivalent qualification/experience	*	
Basic knowledge of First Aid		*
Knowledge of basic IT to support learning	*	
Understanding of the school's behaviour management policy	*	
Understanding of what might be required to support children with developmental difficulty or disability	*	
Good understanding of the school curriculum		*
Good understanding of general aspects of child development	*	
Good understanding of the importance of physical and emotional wellbeing	*	
Awareness of and commitment to equality	*	
Basic understanding of Health & Safety	*	
Understanding of child protection procedures	*	
Understanding of procedures and legislation relating to confidentiality	*	
Understanding of the role of others working in and with the school	*	
Understanding and valuing of the role of parents and carers in supporting children	*	
Skills , abilities and personal attributes		
Evidence of a commitment to safeguarding and promoting the welfare of children and young people	*	
Effective communication skills with a range of audiences, both written and oral - Excellent interpersonal skills	*	

Good reading, writing and numeracy skills	*	
Ability to listen effectively	*	
Ability to overcome communication barriers with children and adults	*	
Ability to consult with children, colleagues, families and carers and other professionals	*	
Ability to recognise the range and implications of factors that impact on the behaviour of students, e.g. age, gender and culture		*
Ability to establish rapport and respectful and trusting relationships with children, colleagues and other professionals, their families and carers and other adults	*	
Know when, how and with whom to share information	*	
Ability to follow instructions accurately	*	
Good organisational skills	*	
Ability to remain calm under pressure	*	
Demonstrates a positive attitude to learning and a commitment to professional development	*	
Ability to manage own time effectively	*	
Ability to teach a structured activity to a group	*	
Work constructively as part of a team, making important contributions	*	
Be prepared to develop and learn in the role	*	