



Learn Achieve Enjoy

Sandling Primary School

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Headteacher: Miss C Coombes BA (Hons), NPQH

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7 September 2026

Dear Applicant

Re: 1:1 Teaching Assistant Vacancy

We are looking to appoint an experienced Teaching Assistant, to initially work in Year 2. The job involves supporting a pupil with visual impairment in the classroom and producing resources which they can access e.g. with Braille software. The successful applicant will be employed on a part time, permanent contract for 29 hours per week over five school days, with 30 minutes for lunch each day. This will be arranged as follows:

Days	Hours	Total hours per day
Monday	08:45 – 15:15 (lunch 12:00 to 12:30)	6 hours
Tuesday	08:45 – 15:15 (lunch 12:00 to 12:30)	6 hours
Wednesday	09:00 – 15:15 (lunch 12:00 to 12:30)	5.75 hours
Thursday	09:00 – 15:15 (lunch 12:00 to 12:30)	5.75 hours
Friday	09:00 – 15:00 (lunch 12:00 to 12:30)	5.5 hours

Please note that this is term time only; and the successful applicant will be paid on Kent Scheme A FTE is £26,168 (£17, 497 pro rata). Appointment will be from as soon as possible. Experience of working with children 3 -11 in either a school or pre-school setting is essential and we are particularly interested to hear from applicants who have experience of working with visually impaired pupils. The position comes with weekly training opportunities in school, working with a visual impairment specialist teacher twice a week.

Sandling School is committed to safeguarding and promoting the welfare of our pupils and therefore all posts are subject to a DBS check and appropriate references. We also carry out online checks for shortlisted candidates. Please ensure you have read our [child protection policy](#) prior to application.

The closing date for applications is Wednesday 23rd September at 9am. Please use the job description and person specification in your application via Kent Teach. Please do not submit CVs as only the application form is read, include all information in this. Interviews will be held on Wednesday 30th September 2026.

If you would like to discuss the role further, please contact the school office.

Yours sincerely



Miss C Coombes
Headteacher